

Franconia Township, Minnesota
Town Board of Supervisors Meeting – October 1, 2024
Franconia Town Hall, 25156 St. Croix Trail N, Shafer, MN 55074

MINUTES

Town Board Members Present

Owen Kuhnly – Chair
Sonny Sparby – Vice Chair
Doug Wallis – Supervisor
Cristina Mlejnek – Engineer
Lee Cartier – Maintenance
Karen Anderson – Treasurer
Chuck Fitzer – Clerk

Residents Present

Call to Order

Chairman Owen Kuhnly called the monthly Franconia Township board meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Approve Agenda

The agenda was reviewed. Doug Wallis made a motion to approve the agenda as presented, seconded by Sonny Sparby. Motion carried.

Approval of Previous Minutes

Minutes from the September 10, 2024, Franconia Township Board of Supervisors monthly meeting were reviewed. Sonny Sparby made a motion to approve the minutes as presented, seconded by Doug Wallis. Motion carried.

New Business

Residents Need Signatures – Owen Kuhnly and Chuck Fitzer signed off on plats for two residents.

260th Street Discussion – Sonny talked to Adam at the Highway 8 meeting and Adam said there was some kind of document that stated that the amount of the project was more than our budget and ~~we were eligible for a reduction in cost~~. It was reported that Dmitry Tomasevich, the MnDOT representative, is working on the layout and the agreements for this project. He will come to a town board meeting before the end of 2024 with the reduction document.

it needs to be discussed

Engineering Report - Cristina Mlejnek

240th Street – Cristina Mlejnek reported that the City of Scandia is flexible on the timeline for this project. Owen Kuhnly said he could go to one of their meetings or one of their officials can come to one

of our meetings. Cristina will coordinate this. Cristina Mlejnek and Chuck Fitzer will look into potential project grants for small communities.

Redwing Driveway Access – Chisago County issued the driveway permit and will return our permit fee check, since governmental bodies do not have to pay driveway fees. Cristina Mlejnek reached out to RE Peterson to get a quote for construction of the driveway access ~~and has not heard back yet.~~ *the quote was \$6,130.*

Notification to Brian Greene – Chuck Fitzer was reminded to send a letter by certified mail to Brian Greene to let him know the land at the new town hall site will not be available for agricultural purposes from this point forward. Sonny Sparby said he already let Brian Greene know that the land is no longer available for agricultural purposes.

Striping Invoice – Cristina Mlejnek reported that she forwarded the invoice for striping on 285th Street to Treasurer Karen Anderson.

Maintenance Report – Lee Cartier

Town Hall Security Access Code Change – Lee Cartier reported that he has not done this yet. Owen Kuhnly directed Lee to complete it and told him to let Chuck Fitzer, Karen Anderson and the town board members know the new security code once he changes it.

Town Hall Painting – Lee Cartier reported that the town hall was washed and the railings painted in anticipation of the election.

Wild River Tree Service Estimate Update – Lee Cartier reported that he tried to find a date to complete the project, but got no response from the contractor. He will send the updated bid to Treasurer Karen Anderson.

Maintenance Report – Lee Cartier reported that he did some grading and mowed ditches. He also reported that the Quiet Valley Road project was completed.

Clerk Updates – Chuck Fitzer

Permits – Chuck Fitzer sent the September monthly building permit report to the town board members after he received it.

November Board Meeting Date Conflict – Doug Wallis made a motion to move the November 2024 town board meeting to Tuesday, November 12, 2024 at 7:00 p.m., seconded by Owen Kuhnly. Motion carried. Chuck Fitzer was directed to post the change on the website and at the town hall. Cristina Mlejnek will email the MndOT representative, Dmitry Tomasevich, about the change.

Agenda – Owen Kuhnly reminded Chuck Fitzer to get the town board meeting proposed agenda out by the Friday before the town board meeting.

Election Update – Doug Wallis volunteered to help Chuck Fitzer and head judge Cathy Rochel set up the town hall on November 4, the night before the election.

Treasurer Updates – Karen Anderson

Reports and Claims - Karen Anderson reported that the checking account was not balanced due to the early meeting date she did not have the statements yet. ~~Karen Anderson reported that the checking account is balanced.~~ Karen Anderson presented for approval to the board claims #2351 through #2369 for a total of \$27,805.24 and payroll checks #14181 through #14190 for a total of \$7,865.89. Karen

Anderson went through the Treasurer's Report. Doug Wallis made a motion to approve all claims and payroll checks as presented, and to approve this month's Treasurer's Report as presented, seconded by Sonny Sparby. Motion carried.

Owen Kuhnly reminded Karen Anderson that the negative account balances on the Treasurer's Report need to be zeroed out.

Karen Anderson stated that Couri and Ruppe, the township's law firm, is increasing its hourly rate from \$275 per hour to \$300 per hour.

Old Business

Legal Issues Update – Owen Kuhnly sent the new town hall site plans to three different contractors for bids.

Upcoming Meetings and Events

Clerks Election Meeting – October 3, 2024 – 10:00am – Chisago County Government Center

Township Legal Seminar – October 5, 2024 – 9:00am – 4:00pm – Rutledge City Hall

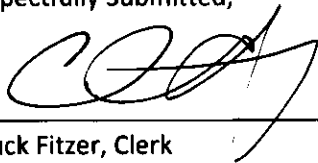
CCATO Meeting – October 30, 2024 – 7:00pm – Fish Lake

Presidential Election – November 5, 2024 – 7:00am – 8:00pm

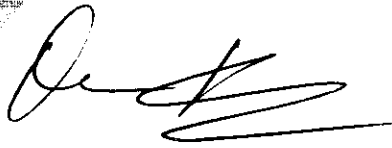
Franconia Township Board Meeting – November 12, 2024

Meeting adjourned 7:56 p.m.

Respectfully Submitted,



Chuck Fitzer, Clerk



Owen Kuhnly, Chairman

APPROVED 11/20/24