

Franconia Township, Minnesota
Town Board of Supervisors Meeting – September 10, 2024
Franconia Town Hall, 25156 St. Croix Trail N, Shafer, MN 55074

MINUTES

Town Board Members Present

Owen Kuhnly – Chair
Sonny Sparby – Vice Chair
Doug Wallis – Supervisor (Absent)
Cristina Mlejnek – Engineer
Lee Cartier – Maintenance
Karen Anderson – Treasurer
Chuck Fitzer – Clerk

Residents Present

None.

Call to Order

Chairman Owen Kuhnly called the monthly Franconia Township board meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Approve Agenda

The agenda was reviewed. Sonny Sparby made a motion to approve the agenda as presented, seconded by Owen Kuhnly. Motion carried.

Approval of Previous Minutes

Minutes from the August 14, 2024, Franconia Township Board of Supervisors monthly meeting were reviewed. Sonny Sparby made a motion to approve the minutes as amended, seconded by Owen Kuhnly. Motion carried.

New Business

Windstream Permit Request - Sonny Sparby made a motion to approve the Windstream permit request for 15144 260th Street, seconded by Owen Kuhnly. Motion carried.

Solar Grant for New Town Hall – Chuck Fitzer reported that the possible solar grant will expire before our town hall is built, so we will not apply for it.

Engineering Report - Cristina Mlejnek

240th Avenue Shared Cost Issue – After discussion, it was decided that the township would not make any decisions related to this project until the City of Scandia involves us and we are shown some plans. Owen Kuhnly asked Lee Cartier to be involved. Cristina Mlejnek will check with the Scandia engineer about possible funding sources.

260th Street Work Related to Highway 95 Roundabout Project – Sonny asked if anyone had heard from the MnDOT representative, Dmitry Tomasevich, about this issue. Cristina Mlejnek said she would reach out to him.

291st Street Turnaround Estimate – Owen Kuhnly made a motion to approve the estimate from RE Peterson for the 291st Street Turnaround Project for \$6,130, seconded by Sonny Sparby. Motion carried.

Redwing Driveway Access – Driveway access for the piece of township property that will be split off from the site for the new town hall and put up for sale was discussed. Cristina Mlejnek will ask RE Peterson for a quote for the driveway access. Owen Kuhnly made a motion for the township to spend up to \$1,000 for county permit fees for the Redwing driveway access, seconded by Sonny Sparby. Motion carried.

Township Land on Pleasant Valley Road and Redwing – Owen Kuhnly said we should send a note to Brian Green that we are looking to put up for sale in the spring of 2025 the township property that will be split off from the site for the new town hall, so it will no longer be used for agricultural purposes starting in 2025.

Maintenance Report – Lee Cartier

Wild River Tree Service Estimate – Lee Cartier presented an estimate for tree mulching work on both Quinlan and 260th. Owen Kuhnly made a motion to approve \$6,000 for Wild River Tree Service to do the work on 260th only, seconded by Sonny Sparby. Motion carried. Lee Cartier will get a new estimate with just the work on 260th for \$6,000 and Sonny Sparby will sign it. Owen Kuhnly directed Lee Cartier to talk to the two homeowners affected by the project.

Lee Cartier reported that they did ditch work on Olympic, spread loads of Class 5 in old Franconia town, did storm cleanup, fixed a hole in the road on 260th, and mowed ditches.

Owen Kuhnly directed Lee Cartier to change the security assess code for the town hall, and once he makes the change to report it to Chuck Fitzer. Chuck Fitzer will report the new code to the board.

Owen Kuhnly told Lee Cartier to complete the painting and cleanup work on the town hall to make it look nice for November election.

Clerk Updates – Chuck Fitzer

Permits – Chuck Fitzer sent the monthly building permit report to the town board members after he received it.

November Board Meeting Date Conflict – This will be discussed at the October board meeting.

Website – Owen Kuhnly told Chuck Fitzer to go through the website to make sure the meeting date is changed from second Tuesday to first Tuesday in each place it is mentioned on the website.

Treasurer Updates – Karen Anderson

Karen Anderson reported that Federated Coop will start emailing all invoices to her to make sure they get paid on time.

Reports and Claims - Karen Anderson reported that the checking account is balanced. Karen Anderson presented for approval to the board claims #2333 through #2350 for a total of \$45,220.78 and payroll checks #14175 through #14177 for a total of \$5,062.40. Karen Anderson went through the Treasurer's Report. Owen Kuhnly made a motion to approve all claims and payroll checks as presented, and to approve this month's Treasurer's Report as presented, seconded by Sonny Sparby. Motion carried.

Owen Kuhnly made a motion for the Treasurer to clean up negative balances in account on the Treasurer's report by transferring money from appropriate accounts, note it, and notify the board at the next regular board meeting, seconded by Sonny Sparby. Motion carried.

Old Business

Legal Issues Update – Owen Kuhnly said he is waiting to hear from Chisago County about the proposed Franconia Township Planning Commission. Once Owen hears from the county, he will ask Couri & Ruppe to create the resolution to establish the planning commission.

Upcoming Meetings and Events

CCATO Meeting – September 25, 2024 – 7:00pm – Sunrise

Hwy 8 Corridor Study Working Group Meeting – September 30, 2024 – 10:00am – Lindstrom Community Room

Franconia Township Board Meeting – October 1, 2024 – 7:00pm

Clerks Election Meeting – October 3, 2024 – 10:00am – Chisago County Government Center

Township Legal Seminar – October 5, 2024 – 9:00am – 4:00pm – Rutledge City Hall

Adjournment

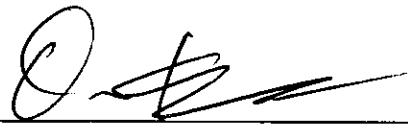
A motion to adjourn the August regular Board Meeting was made by Sonny Sparby and seconded by Owen Kuhnly. Motion carried.

Meeting adjourned 8:03 p.m.

Respectfully Submitted,



Chuck Fitzer, Clerk



Owen Kuhnly, Chairman

APPROVED OCT 1 2024