

Franconia Township, Minnesota  
Town Board of Supervisors Meeting – July 9, 2024  
Franconia Town Hall, 25156 St. Croix Trail N, Shafer, MN 55074

**Town Board Members Present**

Owen Kuhnly – Chair  
Sonny Sparby – Vice Chair  
Doug Wallis – Supervisor  
Cristina Mlejnek – Engineer  
Lee Cartier – Maintenance  
Karen Anderson – Treasurer  
Chuck Fitzer – Clerk

**Residents Present**

Lindsay Schumacher  
Charles Schumacher  
Baby Schumacher  
Paul Mack  
Bonny Mack

**Call to Order**

Chairman Owen Kuhnly called the monthly Franconia Township board meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

**Approve Agenda**

The agenda was reviewed. Sonny Sparby made a motion to approve the agenda as amended, seconded by Doug Wallis. Motion carried.

**Approval of Previous Minutes**

Minutes from the June 11, 2024, Franconia Township Board of Supervisors monthly meeting were reviewed. Sonny Sparby made a motion to approve the minutes as presented, seconded by Doug Wallis. Motion carried.

**New Business**

~~August 13 Date Conflict~~ – Primary Election and Town Board Meeting – Due to the date conflict, Sonny Sparby made a motion to move the August 2024 Franconia Township Board of Supervisors monthly meeting to Wednesday, August 14, 2024 at 7:00 p.m., seconded by Doug Wallis. Motion carried. Clerk Chuck Fitzer was directed to post a notice about the change on the township website.

Olympic Trail Construction Update – Chuck Fitzer was directed to let the concerned resident know that no construction is planned for Olympic Trail in 2024.

Mack Preliminary Plat Request – After a short discussion, Doug Wallis made a motion to approve the Mack preliminary plat request, seconded by Sonny Sparby. Motion carried. Owen Kuhnly signed the request.

Haven Homes Plat Request – After a short discussion, Sonny Sparby made a motion to approve the Haven Homes preliminary plat request, seconded by Doug Wallis. Motion carried. Owen Kuhnly signed the request.

Windstream Permit Requests – Clerk Chuck Fitzer presented six Windstream permit requests for approval. The board directed Chuck Fitzer to go back to Windstream and tell them they need to post a bond of a total of \$20,000 to cover any costs for cleanup or repair incurred by the township related to Windstream projects. Sonny Sparby made a motion to approve the six Windstream permits requests once the bond is issued and Windstream agrees to notify the township of each project before it starts, seconded by Doug Wallis. Motion carried.

#### **Engineering Report - Cristina Mlejnek**

Updates and Reports:

Schumacher Panola Drive Property Subdivision – After a long discussion, it was determined that a driveway/private road of some type would be required. Doug Wallis said the Schumachers should go on the Chisago County GIS website to lay out the plan for the subdivision. Owen Kuhnly said one of the board members would contact Beth at Chisago County to find out what we need to do to move this ahead. We will put this topic on the agenda again for the August board meeting.

Town Hall Site – Cristina Mlejnek reported that the county would support ~~an~~ <sup>an access</sup> off Red Wing. Owen Kuhnly asked Cristina to contact the county to find out what we need to get the site platted and split to get the extra 17 acres at the site ready for sale.

259<sup>th</sup> – Lee Cartier talked to Chisago Lake Township to see if they were interested in going together on this project, and reported that Chisago Lake Township wants to see bituminous put down. Owen Kuhnly said we should talk to them about getting a double chip seal put down, which would be cheaper.

291<sup>st</sup> – Turnaround – Lee Cartier will provide contact information for potential contractors to Cristina Mlejnek, who will put together some specifications before she requests bids.

285<sup>th</sup> – Cristina Mlejnek reported that work on the shouldering would start tomorrow. Owen Kuhnly said we should put a double yellow line down the center of the road. The contractor has not yet installed mailboxes.

Quiet Valley Road Double Chip Seal – Cristina Mlejnek said rock has been added to the corner and Lee laid down some gravel to put a crown on the road before the contractor comes in to do the work.

#### **Maintenance Report – Lee Cartier**

Lee Cartier reported that they have been grading and mowing.

Road Spending – Owen Kuhnly asked Cristina Mlejnek to come up with a total of what we have spent on roads so far this year and what we still have going on for road projects. Karen Anderson said she will come up with what we have spent so far. Cristina will send a project list to all township officials and Lee Cartier to make sure everything is accounted for. Chuck Fitzer was directed to put this on the agenda for the next meeting.

Quarry Road – Owen Kuhnly asked if we were going to do anything with this. Lee Cartier reported that the solution would involve milling. Cristina Mlejnek said that last month we said

we were going to wait until spring of 2025 to take on this project. Lee Cartier said he will run it out for bid in February 2025.

#### **Clerk Updates – Chuck Fitzer**

Form Letters for Cleanup – Sonny Sparby reminded Chuck Fitzer to put together a draft from letter to use to ask residents to cleanup ditches, rights of way, etc.

Permits – Chuck Fitzer sent the monthly building permit report to the town board members after he received it.

Election Preparation – Chuck Fitzer reported that election judge training was imminent. Doug Wallis agreed to help Chuck Fitzer and Head Judge Starsha Froberg set up the town hall on August 12, time TBD, for the August 13 primary election.

Website – the goal every month will be to get the draft agenda out by the Thursday prior to the board meeting, get any corrections to Chuck by the next day and post the draft agenda, clearly marked as a draft, that day.

#### **Treasurer Updates – Karen Anderson**

Reports and Claims - Karen Anderson reported that the checking account is balanced. Karen Anderson presented for approval to the board claims #2283 through #2305 for a total of \$69,423.50 and payroll checks #14119 through #14125 for a total of \$8,578.71. Karen Anderson went through the Treasurer's Report. Doug Wallis made a motion to approve all claims and payroll checks as presented, and to approve this month's Treasurer's Report as presented, seconded by Sonny Sparby. Motion carried.

Minnesota Filing Report – Doug Wallis made a motion to not do the GAAP report any more, seconded by Sonny Sparby. Motion carried.

2025 Fire Budget – Karen Anderson will send out an email to all interested parties about this subject.

#### **Old Business**

Township Ordinances Update - None

Culvert Letter Update – the culverts in question were cleaned out and replaced, so this issue is closed.

Ditch Cleanup Letter Update – This project has not yet been completed.

#### **Upcoming Meetings and Events**

Primary Election Day – August 13, 2024 – 7:00am – 8:00pm

Franconia Township Board Meeting – August 14, 2024 – 7:00pm


CCATO Meeting – None in July

#### **Adjournment**

A motion to adjourn the July regular Board Meeting was made by Doug Wallis and seconded by Owen Kuhnly. Motion carried.

Meeting adjourned 8:43 p.m.

Respectfully Submitted,

  
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Chuck Fitzer, Clerk

  
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Owen Kuhnly, Chairman

Approved 8-14-2024