

Franconia Township, Minnesota
Town Board of Supervisors Meeting – November 14, 2023
Franconia Town Hall, 25156 St. Croix Trail N, Shafer, MN 55074

Town Board Members Present

Owen Kuhnly – Chair
Sonny Sparby – Vice Chair
Doug Wallis – Supervisor
Jake Guzik – Engineer - Absent
Lee Cartier – Maintenance
Karen Anderson – Treasurer and Clerk
Chuck Fitzer – Clerk

Residents Present

None

Call to Order

Chairman Owen Kuhnly called the monthly Franconia Township board meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Approve Agenda

The agenda was reviewed. Sonny Sparby made a motion to approve the agenda as presented, seconded by Doug Wallis. Motion carried.

Approval of Previous Minutes

Minutes from the October 10, 2023, Franconia Township Board of Supervisors monthly meeting were reviewed. Doug Wallis made a motion to approve the minutes as presented, Sonny Sparby seconded. Motion carried.

New Business

Dayspring Development – Doug Wallis reported that the developers have been calling him asking when the township was going to do something with the roads so they could start selling their lots. Owen Kuhnly said Doug Wallis should ask the developers if they had followed through with bringing their roads up to par, and let them know if they want to come to the next meeting to discuss it, they should contact the clerk.

Franconia Cemetery – Randy Koivisto had reached out to ask for permission to maintain the veteran's memorial display and maintain some veterans' headstones in the Panola cemetery. Owen Kuhnly replied that the township does not own or maintain the cemetery. He said Mr. Koivisto should reach out to Tom Frederickson (651-257-9286) for this issue.

Resolutions – Doug Wallis made a motion to approve Resolution No. 2023-11-14-01 designating the Franconia Town Hall as the polling place for Franconia Township residents for the 2024 elections, seconded by Sonny Sparby. Motion carried.

Sonny Sparby made a motion to approve the Voter Fund Allocation Agreement, which allocates state election funds of \$130.02 originally allocated to Franconia Township for 2024 elections back to Chisago County to help cover 2024 election expenses, seconded by Doug Wallis. Motion carried.

Earned Sick and Safe Leave – Owen Kuhnly asked the board members to read through the information on the three options for employees that work more than 30 hours a year and put a discussion about which of the three options to implement on the December 2023 town board meeting agenda.

Engineering Report

Culvert Letters – Chuck Fitzer will send letters, by certified mail, to two township residents requiring that they have their culverts repaired by June 15, 2024. If the residents do not have their culverts repaired by June 15, 2024, the township will have the culverts repaired and add the costs to the affected residents' property taxes.

Winberg Companies Check – The check for \$32,879.34 was sent to Winberg Companies.

Maintenance Report – Lee Cartier

Maintenance Report – Lee Cartier reported that he was still doing grading, cutting trees, brush mowing. We got an early fill on salt. Lee Cartier also said that Jim agreed to help with the plowing this winter. Chuck Fitzer will work with Lee Cartier to get the new shop computer up and running by next month.

Clerk Updates – Chuck Fitzer

Heavy Load Permit – Chuck Fitzer signed a heavy load permit on behalf of Lee Cartier for a resident and emailed it to the resident.

MAT Annual Meeting – Chuck Fitzer will attend the MAT Annual Meeting December 7-9.

Treasurer Updates – Karen Anderson

Reports and Claims - Karen Anderson presented for approval to the board claims #2081 through #2108 for a total of \$121,469.93 and payroll checks #13928 through #13931 for a total of \$6,912.37. Karen Anderson went through the Treasurer's Report. Sonny Sparby made a motion to approve all claims and payroll checks as presented and to approve this month's Treasurer's Report as presented, seconded by Doug Wallis. Motion carried.

Resolution Accepting Donations – Doug Wallis made a motion to approve Resolution No. 2013-11-14-02, accepting a donation of \$60,000 from the Shafer Firemen's Volunteer Benefit Association to Franconia Township, seconded by Owen Kuhnly. Motion carried.

Karen Anderson's Yearly Review – Discussion will be on December agenda.

Old Business

None.

Upcoming Meetings and Events

CCATO – December 6, 2023 – 7:00pm – Lent Township

MAT Annual Conference – December 7-9, 2023 – River's Edge Convention Center, St. Cloud

Joint Powers Meeting – December 11, 2023 – 7:00 p.m. – Shafer Franconia Fire & Rescue

Franconia Township Board Meeting – December 12, 2023 - 7:00 pm

Adjournment

A motion to adjourn the August regular Board Meeting was made by Sonny Sparby and seconded by Doug Wallis. Motion carried.

Meeting adjourned 8:07 p.m.

Respectfully Submitted,



Chuck Fitzner, Clerk



Owen Kuhnly, Chairman

Approved December 12, 2023