

**Franconia Township, Minnesota**  
**Town Board of Supervisors Meeting – April 19, 2022**  
**Franconia Town Hall, 25156 St. Croix Trail N Shafer, MN 55074**

**Town Board Members Present**

Owen Kuhnly – Chair  
Sonny Sparby – Vice-Chair  
Doug Wallis – Supervisor  
Jake Guzik – Engineer  
Lee Cartier - Maintenance  
Karen Anderson - Treasurer  
Angela Dahlstrom– Clerk

**Residents Present:**

George DeGidio	Mark Forsberg	Mary Jane Sahl
Julie Jensen	Chuck Fitzer	Tristan Cordie
Michael W Pofahl		

**Call to Order**

Chairman Owen Kuhnly called the Employee review meeting to order at 6:30 pm.

**Employee Review:**

The Board of Supervisors held an Employee review for Maintenance, Lee Cartier. The Board called for a continuation on May 12<sup>th</sup>, 2022 at 3:30 pm.

**Call to Order**

Chairman Owen Kuhnly called the monthly Franconia Township board meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

**Approve Agenda:**

The agenda was reviewed, Sonny Sparby made a motion to approve the agenda and seconded by Owen Kuhnly. Motion carried.

### **Approval of Previous Minutes:**

March Minutes were reviewed. A correction was made in the Maintenance report from the word graveling to grading. Sonny Sparby made a motion to approve the minutes with the correction and seconded by Owen Kuhnly. Motion carried.

### **Auditor Report:**

Michael W. Pofahl, Certified Public Accountant, presented a book of Audited Financial Statements, Other Financial Statements, Schedules, and Information dated December 31, 2021 for the Town of Franconia, Minnesota. Mr. Pofahl did explain the contents, and went over key aspects of the yearly information.

### **Board Member Reports:**

#### **Engineering Report:**

Jake Guzik went over the 2022 Seal Coat Projects. It was mentioned to get 280<sup>th</sup> seal coated. Doug Wallis made a motion to approve the plan, seconded by Sonny Sparby. Motion Carried.

Jake said he surveyed the future Town Hall property, and reworked figures and a rough sketch. He roughed in areas for the shed/marked corners, etc. It would sit 60' from the property lines. Jake did check with public works and zoning, there is only 1 entrance allowed per 20 acres. The new building may need to share an access if the property is split.

Quiet Valley Road will need a feasibility report. Then an estimate will need to be completed to present to the residents at a hearing. A motion to approve the feasibility report, estimate and resident meeting was made by Sonny Sparby, seconded by Doug Wallis. Motion Carried.

Jake mentioned a lower cost came in on the sealcoat estimate. He stated the savings could be used for an overlay on Quarry Rd on the bad section.

The road tour was held April 9<sup>th</sup> starting at 9:00am at the Town Hall Parking lot. The report noted 260<sup>th</sup> St would get quotes from Bluhm on spots and alligator sections. Olympic Road had potholes, soft spots, and would get a quote on fiber and fixing sections of that road. 280<sup>th</sup> St had spots and a section by 15397 address had the worst spot. Bluhm would be asked to provide a quote. Quarry Rd maybe mill up the old

asphalt and relay it. A quote would be obtained on the whole road and/or sections. Also a bigger turn around at the end of the road would be considered. Roads needing gravel overlay would be Quail Road and Ogren Trail. Franconia Trail had a couple of sections that need to be dug out, and fabric overlay with class 5, and future chip seal. Some driveways need culverts on Franconia Trail. The Town Hall Land was reviewed, a survey of four corners and a separation of approximate amount of land needed for buildings was discussed, and mentioned to start to consider sale of other land. The road tour ended approximately at 11:30 am.

### **Maintenance Report:**

Lee reported he has been trying to get grading done between rain. Sign repairs need to be done. He is meeting with contractors for approval. He has hauled rock and filled soft spot areas. Locks on the Town Hall doors have been updated. Lee met with RE Peterson about a section of Quinlan. It will need sub cut fabric from apron on 8 up to 325', an overlay on 2 sections of fabric from last year. RE Peterson gave a quote of \$11,735.00. A cross culvert on Quinlan also needed to be addressed, it is a wet pipe constantly in water. RE Peterson quoted the repair \$7,296.00. The quote included 66' of class 5. The north end of Quinlan from Trunk Highway 8 needs an apron added 100' to help with washboards. Bluhm Construction quoted that repair at \$8,800.00 for 100' long x 22' wide and 45 tons of asphalt. Lee will request repairs be done by June. Jake did mention it may take until the end of June as businesses are opening up later due to prolonged cold weather. Jake also mentioned the Board may want to look at repairs to Franconia Trail if there are funds left over. Owen Kuhnly made a motion to approve the RE Peterson and Bluhm Construction repair on Quinlan, seconded by Doug Wallis. Motion carried.

There was a quote received from Bluhm Construction on 260<sup>th</sup> Street and 280<sup>th</sup> Street for the repair mentioned during the Road Tour for \$33,480.00. Lee also reported for the most part the roads were not too bad. Old Field has residual chloride left over, may be good until next year. Panola also had chloride about the same time so may go until next year. 259<sup>th</sup> and 285<sup>th</sup> off of 295<sup>th</sup> to Snow Goose may need chloride.

### **Treasurer Report:**

Karen Anderson presented for approval to the board claim #1642 through #1661 for a total of \$14,424.12 and payroll checks #13530 through #13540 for a total of \$7,243.68. Sonny Sparby made a motion to approve the Treasurer's report, payroll, and claims, seconded by Owen Kuhnly. Motion carried.

The Treasurer and Clerk plan to meet before the next board meeting.

Karen presented a Master Arbitrage Services Contract from Ehlers Public Finance Advisors. Ehlers was submitting the contract as a letter of engagement to retain Ehlers as Arbitrage Consulting and Monitoring Agent Related to the Arbitrage Provisions of the Internal Revenue Code of 1986 and Related Treasury Regulations. Ehlers was requesting a fee for the services in the amount of \$1,250.00. There was discussion if this service was needed. An inquiry if the service was needed was discussed with CPA Mr. Pofahl. He determined it may not be needed if an outside audit was being performed for the Township.

### **Township Clerk:**

Permits were submitted to the Board for review.

A Variance application was presented by property owner Mark Forsberg and Mary Jane Sahl, to approve the request to expand their non-conforming structure. The Board reviewed the application. Doug Wallis made a motion to approve the request, seconded by Owen Kuhnly. Motion carried.

The Office of the County Assessor sent out Notice of the Board of Equalization to be held on the 28<sup>th</sup> day of April 2022 at 1:30 pm. Angela Dahlstrom had attended a meeting held by County Assessor Daryl Mohler. Discussion of what the meeting is for, and Board and Clerk attendance is required.

### **Citizens Forum**

#### **New Business:**

Recycle day is set for June 4, 2022 from 8:00am to 12:00pm. Review of how the previous years recycle day went, led to discussion of changes wanted. Owen will contact AAA recycling out of Harris to see if they would be able to host the Recycle Day this year. Also the Board did want to obtain a dumpster for the residents. Owen made a motion to contact AAA and get signs. Doug Wallis seconded the motion. Motion Carried

#### **Old Business:**

The Board did review the resolution MIDCO is requesting. The resolution is a requirement for any cable service providers. The resolution has been presented at multiple meetings. Doug Wallis did make a motion to approve the resolution, seconded by Owen Kuhnly. Motion Carried.

**Upcoming Meetings**

CCATO – April 27, 2022 7:00 p.m. Nessel Town Hall

Board of Appeal and Equalization – April 28, 2022 1:30 pm Franconia Town Hall

Regular Board Meeting – May 17, 2022 7:00 p.m.

**Adjournment**

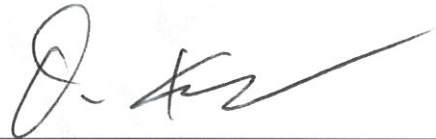
A motion to adjourn the April Regular Board Meeting was made by Sonny Sparby and seconded by Doug Wallis. Motion carried.

Meeting adjourned 8:35 p.m.

Respectfully Submitted,



Angela Dahlstrom, Clerk



Owen Kuhnly, Chairman

