

**Franconia Township, Minnesota**  
**Town Board of Supervisors Meeting - Tuesday November 10, 2020**  
**Franconia Town Hall 25156 St. Croix Trail. N. Shafer, MN 55074**

**Town Board Members Present**

Owen Kuhnly – Chair  
Dennis Gustafson – Vice-Chair  
Sonny Sparby – Supervisor  
Angela Dahlstrom– Clerk  
Karen Anderson - Treasurer  
Lee Cartier - Maintenance  
Jake Guzik - Engineer

**Residents Present:**

Ron Elfstrom

**Call to Order**

Chairman Owen Kuhnly called the monthly Franconia Township board meeting to order at 7:00 pm.

The Pledge of Allegiance was recited.

**Approve Agenda:**

Vice-Chair Dennis Gustafson made a motion to approve the agenda and seconded by Supervisor Sonny Sparby. Motion carried.

**Approval of Previous Minutes:**

Vice-Chair Dennis Gustafson made a motion to approve the September 8, 2020 and October 13, 2020 minutes with the-correction to the October minutes to remove the word toe and seconded by Supervisor Sonny Sparby. Motion carried.

**Board Member Reports:**

**Engineer – Jake Guzik:**

Chairman Kuhnly made a motion to approve Contractor’s pay request No 1 & final in the amount of \$15,500 to Asphalt Surface Technologies Corporation and seconded by Vice-Chair Gustafson. Motion carried.

Chairman Kuhnly made a motion for Engineer Jake Guzik to put together a 2D layout concept for the future Franconia Town Hall site by February 2021 and Sonny Sparby seconded the motion. Motion carried.

**Township Clerk:**

Angela Dahlstrom requested a review of the Franconia Township website and was approved to contact Dan Undal, who has stated for a fee he would create a new website. Board recommended contacting Lynn Lemke, the current website creator, for estimates on updating or creating new website. Board approved for the Clerk to send website updates to Lynn.

**Treasurer Report:**

Karen Anderson presented the board with claim numbers to be submitted for approval #1240 through #1271 for a total amount of \$52,185.03 and payroll checks #13178 through #13187. Dennis Gustafson made a motion to approve the claims and payroll and seconded by Kuhnly. Motion carried.

Dennis Gustafson made a motion to pay Treasurer Karen Anderson (\$725) for a month and a half wages for her services as temporary Clerk and was seconded by Kuhnly. Motion carried.

Treasurer Anderson also requested the chair approve adding Clerk Angela Dahlstrom and Sonny Sparby to the MidWestOne Bank accounts and the Security State Bank of Marine account. Supervisor Sparby did not believe his signature was needed.

Vice-Chair Gustafson made the motion to get new signatures for MidWestOne Bank and Security State Bank of Marine checking and savings accounts to add clerk Dahlstrom as a signer and removing former clerk Froberg and seconded by Chair Kuhnly. Motion approved.

**Maintenance Report :**

Lee Cartier reported Quentin Trail had the culvert and drainage in and completed. Cartier is seeking to get base numbers to complete shoulder work to parts of Quinlan between 260<sup>th</sup> and County Rd 26 and 260<sup>th</sup> from 95 to Olinda to stabilize the road, with the possibility of adding parts of 280<sup>th</sup>, if funds were available as well. Lee reported it would take all summer if he completed the work by himself. Jake Guzik estimated \$2.00 per linear foot for class 5 for the coming year.

Lee Cartier discussed the emergency road repair for a sink hole in Bloom Lake Rd and cross road Quinlan. The pipe had been rotted away. Lee had called Supervisor Sparby and a replacement pipe was installed.

### **Citizens Forum**

Ron Elfstrom from the Shafer Franconia Fire Department requested CARES act funding to cover the cost of supplies and equipment needed due to the pandemic. Sonny Sparby made the motion to approve the requested funds of \$36,405.82 and motion seconded by Owen Kuhnly.

A request for local long term volunteer firefighters was also mentioned.

### **New Business**

Due to the sink hole in Bloom Lake Rd and Quinlan, it was determined there is a need for an increase in Emergency Road Repair allowance. Owen Kuhnly made the motion to raise the Emergency allowance from \$2500.00 to \$5000.00 and seconded by Gustafson. Motion carried.

CARES ACT Resolution 22-11-15 needs to be submitted by Monday November 15, 2020. Treasurer requested approval for funds to be allocated for new computers, and a printer for Township Clerk and Treasurer to keep up with the Covid-19 restrictions and requirements. Dennis Gustafson made motion to purchase the laptops, printers and software and motion seconded by Kuhnly. Motion carried.

Motion made by Dennis to accept resolution 2020-11-10 and seconded by Kuhnly. Motion carried.

## **RESOLUTION 2020-11-10**

### **TO TRANSFER EXCESS CARES ACT FUNDS TO ANOTHER**

### **GOVERNMENT ENTITIY**

**WHEREAS**, in response to the COVID-19 Pandemic, on March 27<sup>th</sup>, 2020, the Federal Government enacted the Coronavirus Aid, Relief, and Economic Security Act, also known as the CARES Act to distribute money to the States and local government to be used as reimbursement for the Township's COVID-19 related expenses;

**WHEREAS**, the State of Minnesota received funding from the CARES Act and distributed \$46,850.00 to Franconia Township, Chisago County, Minnesota from the CARES Act money;

**WHEREAS**, the State and Federal CARES Act guidance allows the Township to transfer its CARES Act money to another local government for qualifying CARES Act expenditures;

**WHEREAS**, the Township may transfer property to other units of government under Minn. Stat. 471.85, and other units of government may accept grants or devisees of personal property under Minn. Stat. 465.03;

**WHEREAS**, Franconia Township, desires to allocate all or a part of its CARES Act funding to another unit of local government;

**WHEREAS**, Federal guidance on CARES Act expenditures allows the Township to be reimbursed for their COVID-19 related expenses if the Board of Supervisors reasonably believes the expenses meet the following three criteria:

1. The expense must be necessary in response to the COVID-19 Pandemic's effect on the Township;
2. The expense was not accounted for in the Township's budget passed as of March 27, 2020, and could not be funded using a line item, allotment, or other allocation within the budget;
3. The expense was incurred between March 1, 2020, and December 1, 2020.

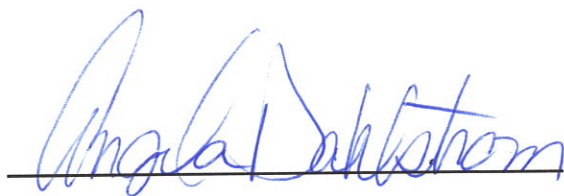
**WHEREAS**, the Township finds it in the public interest to transfer its surplus of CARES Act funding to Chisago County,

**WHEREAS**, the local government provides services or community connections to the township;

**NOW, THEREFORE BE IT RESOLVED**, Franconia Township will transfer \$7,507.81 of its CARES Act allocation to Chisago County.

Adopted: November 10<sup>th</sup>, 2020.

**By the Franconia Township Board**



**Angela Dahlstrom, Township Clerk**



**Owen Kunhly, Township Chairperson**

Treasurer brought up that MAT would like to quote on the buildings, etc. for the Township. MAT holds equipment and vehicle coverage and would like to quote the building, which is currently insured by Chisago Lakes Mutual Insurance in Scandia . It was determined Angela Dahlstrom would get ahold of both insurance carriers and review coverage and declaration page.

Lee Cartier requested more information on what the Township Board wanted for a security system. Motion sensors were discussed as well as cameras. Lee Cartier will review and get 3 quotes for a Security System.

**Old Business:**

Board member meeting attendance was reviewed.

Website- Dan was not present to give any updates on the Township website.

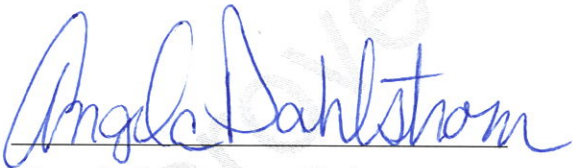
**Upcoming Meetings**

CCATO meeting will be held December 9, 2020 at the Nessel Town Hall by the Rush Point Store.

A motion made by Dennis Gustafson to adjourn the October Regular Board Meeting and was seconded by Owen Kuhnly. Motion carried.

Meeting adjourned 8:45 pm

Respectfully Submitted,



Angela Dahlstrom, Clerk



Owen Kuhnly, Chairman