

Franconia Township

Town Board of Supervisors Meeting – Wednesday March 18, 2020 Franconia Town Hall 25156 St. Croix Trail. N. Shafer, MN 55074

Town Board Members Present

Dennis Gustafson - Chair

Owen Kuhnly - Vice Chair

Kevin Rochel - Supervisor

Starsha Froberg – Clerk

Karen Anderson - Treasurer

Lee Cartier - Maintenance

Jake Guzik - Engineer

Call to Order:

Dennis Gustafson called the Franconia Township monthly Town Board of Supervisors meeting to order at 7:02PM, March 18, 2020.

The Pledge of Allegiance was recited.

Approve Agenda:

Lee Cartier requested to add topics, Lawrence Creek road as well as Recycle Day to the agenda. Dennis Gustafson made a motion to add Lawrence Creek road and Recycle Day to the agenda, Owen Kuhnly seconded the motion. Motion carried.

Reorganization of the Board:

Treasurer, Karen Anderson swore in new officer; Sonny Sparby for a three year term as Supervisor on the Franconia Town Board of Supervisors.

Dennis Gustafson made a motion to hire Starsha Froberg as clerk for a term of one year. Owen Kuhnly Seconded the motion. Further discussion, Froberg advised to the board that a time limit does not need to be placed on employment as a hired employee is hired "at will". Dennis Gustafson amended his previous motion to drop the term limit. Owen seconded the amended motion, motion passed.

The Franconia Town Board of Supervisors will hold a monthly meeting the second Tuesday of each month at the Franconia Town Hall 25156 St. Croix Trail North, Shafer MN 55074, unless otherwise posted.

Supervisor Dennis Gustafson nominated Owen Kuhnly to be Chairman on the Franconia Town Board of Supervisors. Sonny Sparby seconded the motion. Motion carried.

Owen Kuhnly nominated Dennis Gustafson to be Vice-Chair on the Franconia Town Board of Supervisors. Sonny Sparby seconded the motion. Motion carried.

Vice-Chair Dennis Gustafson made a motion to designate the Chisago County Press as the official Township newspaper. Sonny Sparby seconded the motion. Motion carried.

Dennis Gustafson made a motion to declare the posting board located on the south eastern corner of intersections Redwing Avenue and Franconia Trail as well as the board located on the north side of the Franconia Town Hall building as the Official Township Posting boards. Sonny Sparby seconded the motion. Motion carried.

Motion made by Dennis Gustafson to keep the current banking and savings accounts "as is". A savings account at Security State Bank of Marine as well as 2 Savings and one checking account at MidWest One Bank. Sonny Sparby seconded the motion. Motion Carried.

Dennis Gustafson made a motion to keep all compensation for board members "the same as last year", Owen Kuhnly seconded the motion. Motion Carried. *see attached sheet for copy of recorded wages by Karen Anderson January 8, 2019*

Lee Cartier, Karen Anderson, and Starsha Froberg unanimously requested to hold their respective yearly reviews in closed meeting. The Franconia Township Board of Supervisors will meet in Closed Meeting at 6P.M. on April 14th to conduct a review of Lee Cartier. The Franconia Township Board of Supervisors will meet in Closed Meeting at 6:30P.M. to conduct the employee review for Clerk Starsha Froberg. The April Regular Town Board of Supervisors Meeting will begin as planned at 7P.M. April 14th at the Franconia Town Hall. The Franconia Town Board of Supervisors will meet in Closed Meeting at 6:30P.M. on May 12, 2020.

Chairman Owen Kuhnly made a motion to appoint Dennis Gustafson and Owen Kuhnly to serve on the Joint Powers board with the City of Shafer. The motion is to include Sonny Sparby as Township maintenance supervisor with a \$2,500 emergency spending limit for Township related emergencies as well as appointing Dennis Gustafson to work with Clerk Froberg on the Township website and social media. Dennis Gustafson seconded the motion to appoint Owen Kuhnly and Dennis Gustafson to the

Joint Powers Board, Sonny Sparby as Maintenance supervisor with a \$2,500 emergency limit and Dennis Gustafson and Starsha Froberg to Township website and social media communications. All in favor, motion passed.

Owen Kuhnly made a motion in approval of Starsha Froberg, Karen Anderson, Lee Cartier and Owen Kuhnly to meet on the first Thursday of every month at 4:30P.M. to draft Township Policies, resolutions, assessments, and other township related documents. Sonny Sparby seconded the motion. Motion carried.

Dennis Gustafson made a motion to approve the following regular meetings in 2020;

CCATO

Joint Powers Franconia/Shafer Fire Department

Minnesota Association of Townships, District Trainings, Legal Trainings and Reviews, MAT Spring and Summer short courses and MAT annual meeting.

Owen Kuhnly seconded the motion. Motion Carried.

Chairman Owen Kuhnly made a motion to amend the previous motion to include the Board of Equalization meeting at the Franconia Town Hall.

Sonny Sparby seconded the motion to amend the previous motion. Motion passed.

Approval of Previous Minutes:

Dennis Gustafson made a motion to accept the minutes from Franconia Town Board of Supervisors Meeting on Tuesday February 11, 2020 at 7pm. Owen Kuhnly seconded the motion. Motion carried.

Board Member Reports:

Treasurer:

Karen Anderson presented to the board claim #1042 through 1072 for approval as well as payroll checks 12999 through 13001.

Dennis Gustafson made a motion to accept the treasurers report, claims and payroll. Sonny Sparby seconded the motion. Motion carried.

Dennis Gustafson made a motion to allow Board members, Sonny Sparby, Starsha Froberg, Karen Anderson, Owen Kuhnly and himself, Dennis Gustafson to be signers for township banking accounts. Chairman Owen Kuhnly seconded the motion. Motion Carried.

A motion made by Dennis Gustafson to rescind on claim check #12997. There was no second to this motion. Motion died.

Engineer:

Jake Guzik of Bolton & Menk presented his quote summary for repairs to 260th. Sonny Sparby made a motion to award the project to Dunaway Construction. Dennis Gustafson seconded the motion. Motion carried.

Franconia Township supervisors scheduled the Road Tour for April 24, 2020 at 9:00a.m.

Supervisors discussed hiring Bolton & Menk to survey the future town hall property. Jake Guzik will present to the board more information on surveying the property at our next board meeting.

Maintenance:

Lee Cartier discussed with the board adding blacktop to the salt shed. It was agreed that Lee obtain at minimum two quotes to be presented to the board next meeting.

Supervisor Sonny Sparby made a motion for Lee Cartier to order the remaining 20 tons of salt the Township committed to for the winter season of 2019-2020. Chairman Owen Kuhnly seconded the motion. Motion carried.

Lee Cartier shared with the board a potential agreement with the City of Shafer. Franconia Township will add 25 ton of salt to the 2020-2021 winter season. The extra 25 ton is to be paid for by the City of Shafer and stored in Franconia Township until March 31, 2021. Any remaining salt on April 1, 2021 will be forfeit to and property of Franconia Township.

Sonny Sparby made a motion for Lee Cartier to order salt for the winter season 2020-2021, after obtaining another quote. Owen Kuhnly Seconded the motion. Motion Carried. Clerk Froberg will draft a contract up to present to the City of Shafer.

Clerk:

Starsha Froberg suggested setting a date for the Franconia Township Recycling day, further discussion postponed to April board meeting.

Discussion about a replacement notary stamp. Sonny Sparby made a motion to pay the \$120 fee plus a \$20 registration fee for a new stamp. Dennis Gustafson seconded the motion. Motion carried.

New Business

Discussion regarding agenda item "Resident email" will be postponed until the next board meeting. Supervisors discussed needing and agreement with the homeowner requesting the driveway permit deposit be refunded before completion of the project. Supervisors discussed and agreed they would refund the permit fee if the resident would sign a contract to send in another deposit once a building permit is obtained. Clerk Froberg will contact the resident and communicate what the board discussed.

Old Business:

Township employees, Lee Cartier, Starsha Froberg and Karen Anderson requested a closed meeting for their yearly reviews. Supervisors scheduled reviews in closed meeting for Lee Cartier and Starsha Froberg on April 14, 2020 at 6:00p.m. and May 12 at 6:30p.m..

A motion made by Dennis Gustafson to adjourn the March Regular Town Board of Supervisors Meeting at 10:33 o'clock p.m. was seconded by Owen Kuhnly. Motion carried.

Meeting adjourned.

Respectfully Submitted,

Owen Kuhnly - Chairman

Starsha Froberg - Clerk