

Franconia Township, Minnesota
Town Board of Supervisors Meeting - Tuesday September 10, 2019
Franconia Town Hall 25156 St. Croix Trail. N. Shafer, MN 55074

Town Board Members Present

Dennis Gustafson - Chair
Owen Kuhnly - Vice Chair
Kevin Rochel - Supervisor
Starsha Froberg – Clerk
Karen Anderson - Treasurer
Lee Cartier - Maintenance
Jake Guzik - Engineer

Residents Present:

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|-----------------|-----------------|-----------------|-------------------|
| Alan Hultman | Amiee Weinand | Elise Hiljies | Kyle Greene |
| Angel Permaloff | Carol Hawkinson | Kathy Ungerecht | Shirley Gustafson |

Call to Order

Chairman Dennis Gustafson called the monthly Franconia Township board meeting to order at 7:00PM. The Pledge of Allegiance was recited.

Approve Agenda:

Dennis Gustafson asked residents for recommendations on additions to the agenda. Resident Elise Hiljies asked the board to be added to the agenda.

Chairman Gustafson motioned to add Elise Hiljies to the agenda. Kevin Rochel seconded the motion. Motion carried.

Dennis Gustafson made a motion to approve the agenda with the changes. Kevin Rochel seconded the motion. Motion carried.

Approval of Previous Minutes:

A motion was made by Dennis Gustafson to accept the minutes from the special meeting in Chisago Lakes Township on August 13, 2019 at 4 o'clock pm. Kevin Rochel seconded the motion. Motion carried.

Chairman Kevin Rochel made a motion to accept the meeting minutes for the regular town board meeting held on Tuesday, August 13, 2019 at 7 o'clock pm. Dennis Gustafson seconded the motion. Motion carried.

Board Member Reports:

Engineer – Jake Guzik:

Township Engineer presented to Franconia Supervisors pay requests for the 285th Street and Franconia Trail project. Dennis Gustafson made a motion to approve the pay requests. Kevin Rochel seconded the motion. Motion carried.

Treasurer Report:

Karen Anderson presented the board with claim numbers to be submitted for approval; 000819; #414 through #416; ph00919; #12863 through 12880 for a total of \$195,543.41. Payroll checks #12881; #12882; and #12883. A request for transfer to the amount of \$250,000.00 from the Road and Bridge Savings account to the Road and Bridge Checking account.

Chairman Dennis Gustafson made a motion to accept the treasurer report. Kevin Rochel seconded the motion. Motion carried.

Dennis Gustafson motioned to accept the claims and transfer of funds, Owen Kuhnly seconded the motion, motion carried.

Chair Gustafson made motion to approve the payroll. Owen Kuhnly seconded the motion. Motion carried.

Maintenance Report :

Lee Cartier reported fall mowing has begun and grading has been continuous throughout the season. He also shared to the board the location of a DEAD END sign to be installed on Cornelian Blvd.

Lee is to generate a list for Chair Gustafson of all blue address signs still needing to be installed. Lee will also update the board on a cost estimate for shouldering roads in need before winter.

Township Clerk:

Starsha Froberg updated Township contact information. Residents wishing to contact the clerk are to use the following e-mail address; officialtownclerk@franconiamn.us

Clerk Froberg shared a list of short term and long term goals with a suggestion to hold a special meeting to allow the supervisors to evaluate and define the Clerk's roles and responsibilities.

Building permits approved in August from Chisago County were made available to board members for review.

New Business**Township Policies and procedures :**

Conversation between board members about the need and stated desire for updating and drafting new township policies concluded in setting a date to hold a special meeting to work on these items. This meeting is set to be held on September 24, 2019 at 7pm in the Franconia Town Hall.

Elise Hiljies:

Resident to request use of the Franconia Town Hall on Tuesday February 25, 2020 at 6pm to hold the republican party caucus. Board members agreed to the request.

Minnesota Historical Society:

Chairman Dennis Gustafson shared news of a grant awarded to Franconia Township from the Minnesota Historical Society.

Credit Cards for Board Members:

Discussion between members regarding getting a credit card to use for Township purchases. Chairman Dennis Gustafson made a motion for Treasurer Karen Anderson to apply for credit cards for both Karen Anderson and Starsha Froberg. Supervisor, Kevin Rochel seconded the motion. Motion carried.

Old Business:

Revisit Levy Discussion:

Dennis Gustafson discussed if the Township would have an opportunity to raise the levy for 2020 that was set. Chairman Gustafson is inquiring the viability of this option to reaccumulate funds spent on extensive road repairs paid for during the first half of the year.

Chairman Dennis Gustafson mentioned the use of a future policy regarding the adjournment of the annual meeting, in which the March annual meeting would be recessed to re-adjourn in the fall of that year.

MAT Annual Meeting November 22-23, 2019:

Board members discussed the event and who would be in attendance.

Meeting Reports:

Joint Powers:

Board members shared a brief synopsis on the topic of discussion at the Joint Powers Meeting on September 9, 2019. Conversation surrounding the board to put in an offer for a piece of land in the City of Shafer to build a future Fire Department for the Franconia/Shافر Fire Department.

Chairman Gustafson also shared there will be no forward movement on the ARMER radio grant application at this time, as he is awaiting for more information to share with the board to make a decision.

A motion made by Dennis Gustafson to adjourn the September Regular Board Meeting at 9:05PM was seconded by Owen Kuhnly. Motion carried. Meeting adjourned.

Respectfully Submitted,

Dennis Gustafson - Chairman

Starsha Froberg - Clerk