

MINUTES

State of Minnesota

County of Chisago

Town of Franconia

The Franconia Town Board met on March 22, 2017, at the Franconia Town Hall with the following present: Supervisors: Kevin Rochel, Dennis Gustafson, and John Bruno, Missy Glenna, Clerk, Karen Anderson, Treasurer, and Ryan Goodman, Township Engineer. Guests: Chris Mickelson, Mark Wolcott, Bob Bray, Jerry Murray, and Catherine Vieth-Bruno. Absent: Lee Cartier, Maintenance.

Dennis **motioned** to open the meeting at 7:00p.m. The pledge of allegiance was said.

Dennis **motioned** to approve the agenda for the meeting. John seconded the motion; motion carried 3-0.

Chris Mickelson from Ehlers explained Bonds and Certificates of Indebtedness in regards to the Quinlan Avenue Street Improvement. Certificates of Indebtedness are limited in duration and cannot exceed 10 years. Bond lengths can be longer.

Dennis **motioned** to proceed with the Certificate of Indebtedness for Quinlan Avenue Street Improvement as there is money in the Blacktopping Fund. John seconded the motion. There was discussion whether there is a penalty for paying off the debt early. Chris stated after 7 years, Certificates of Indebtedness can be paid off without penalty. Motion passed 3-0.

Chris stated he will attend our April 11, 2017, township board meeting when the Quinlan Avenue bid will be awarded.

Citizen/Public Comment:

Jerry Murray stated he has been working on getting a petition signed from the residents on 280th Street and Quarry Road to place Double Chip Seal.

Dennis **motioned** to approve Double Chip Seal on 280th Street and Quarry Road contingent upon receiving a signed petition of all the residents also providing receiving the necessary funds from the residents. John seconded the motion; motion carried 3-0.

Mark Wolcott, City of Center City, and Bob Bray, Center City Fire Department, state there was a clerical error and the Center City Fire Department owes Franconia for overbilling the township in the amount of \$13,500. They are also asking for an increase in contract fee that Franconia Township pays them. The fire contract money goes toward fire equipment and maintenance as well as clothing and training, which all equate to safety. They are asking for \$7,500 per year, \$5,000 for Fire Department Operations and \$2,500 for Fire Truck Fund. This is an increase from the current \$4,500 per year.

Dennis **motioned** to approve a 2 year fire contract with Center City commencing on April 1, 2017, ending March 31, 2019, for \$7,500 per year. Kevin seconded the motion; motion carried

3-0. Center City will reimburse Franconia Township \$6,000 the difference between the \$13,500 overpayment and the \$7,500 contract fee for 2017. Starting in 2018, there will be two bills sent in the amount of \$3,750, which totals the \$7,500 new contract fee.

Dennis **motioned** to approve the February 14, 2017, minutes as presented by Karen with the correction of Missy's last name. Kevin seconded the motion; motion carried 3-0.

Treasurer's Report:

- The Treasurer provided a Cash Control Statement, a Current Investments Statement, a Receipts Register, a Disbursements Register, and a Statement of Orders Issued (Schedule 9).
- Kevin **motioned** to accept the Treasurer's Report as presented. John seconded the motion; motion carried 3-0.
- Dennis **motioned** to approve the payroll with checks #12244-12242 and claims 266-269. John seconded the motion; motion carried 3-0.

Clerk's Claims:

Dennis motioned to approve the Clerk's claims 00317, 12272-12295. John seconded the motion; motion carried 3-0.

Maintenance Report:

None.

Engineer's Report:

Ryan stated the bid opening for Quinlan Avenue Street Improvement will be April 4, 2017, at 9:30am at the Chisago County Government Center, 313 N. Main Street, Center City, Minnesota. Dennis will be in attendance.

Ryan explained that the bid will be awarded at the April 11, 2017, Franconia Township meeting.

Clerk's Report:

- The Clerk asked who will be attending the MAT Spring Short Course March 28, 2017. Dennis, Kevin, John as well as Missy will be attending.
- The Clerk had the Supervisors and Karen sign the MAT Franconia Township Officer's List for 2017-2018.
- The Clerk asked who would like to attend the MAT Legal Short Course April 20, 2017, as the deadline to receive the discounted price is before the next township meeting. Dennis and Missy will attend.
- The Clerk notified the board that the Board of Appeal and Equalization is on April 27, 2017, at 1:30pm. Notice of this meeting will be published in the Chisago County Press papers April 13, and April 20, 2017, as well as posted.
- The Clerk notified the board that the City of Lindstrom would like to meet regarding the fire contract that will expire the end of 2017.
- The Clerk asked the board if June 3, 2017, 8am-12pm will work to hold Recycle Day.

- The Clerk will contact Evergreen Recycling to confirm June 3 will work for them as well.

Old Business:

Dennis **motioned** to amend approve the February 4, 2017, minutes. John seconded the motion; motion carried 3-0. Dennis **motioned** to amend the February 4, 2017, minutes where the motion to approve the purchase of a lot for sale to increase the purchase price to \$50,000. John seconded the motion; motion carried 3-0.

New Business:

Dennis **motioned** to approve the purchase of 3 board room chairs. John seconded the motion; motion carried 3-0.

Board Reorganization:

- Kevin **motioned** that Dennis be Chair. John seconded the motion; motion carried 3-0.
- Kevin **motioned** that John be Vice Chair. Dennis seconded the motion; motion carried 3-0.
- Kevin **motioned** that Dennis and John attend the Joint Powers Shafer/Franconia Fire Board Meetings at the Shafer Fire Hall in Shafer on the second Monday of March, June, September, and December with meetings starting at 7:00p.m. John seconded the motion; motion carried 3-0.
- John **motioned** to continue Town Board Meetings held at the Franconia Town Hall on the 2nd Tuesdays of each month with meetings starting at 7:00pm and the Chisago County Association of Township Officers meetings held at the North Branch Senior Center on the last Wednesday of each month starting at 7p.m. Kevin seconded the motion; motion carried 3-0.
- Dennis **motioned** to designate the official posting sites as the Chisago County Press, Redwing Avenue and Franconia Trail and the Franconia Town Hall. John seconded the motion; motion carried 3-0.
- John **motioned** the designated banks as Central Bank/MidWestOne Bank for the checking, savings, and certificate of deposits and Security State Bank of Marine, Lindstrom Branch for savings and certificate of deposits. Dennis seconded the motion; motion carried 3-0.
- Kevin **motioned** that the signatures for Central Bank/MidAmerica Bank and Security State Bank be as follows: Dennis Gustafson, Chair; Melissa (Missy) Glenna, Clerk; and Karen Anderson, Treasurer. John seconded the motion; motion carried 3-0.
- Dennis **motioned** to have mileage paid at the current IRS rate. John seconded the motion; motion carried 3-0.
- John **motioned** the following Town Board compensation:
Meetings will be compensated at the \$60 per meeting with any meeting exceeding 5 hours to be compensated at twice the amount. Town supervisor rate of \$150 per month; Treasurer rate of \$536 per month (3% cost of living increase included), Clerk rate \$750 per month (3% cost of living increase included), and the Deputy Clerk or Treasurer rate be \$10 per hour if so designated. Kevin seconded the motion; motion carried 3-0. Kevin **motioned** that the Town Chair be compensated at \$250 per month. John seconded the

motion; motion carried 3-0. John **motioned** the Clerk and Treasurer be given a 3% cost of living increase. Kevin seconded the motion; motion carried 3-0.

Committee Reports:

None.

Upcoming Meetings:

- Franconia Township, regular meeting, April 11, 2017, 7pm
- CCATO Meeting April 26, 2017, North Branch Senior Center, 7pm
- Board of Appeal & Equalization Meeting, April 27, 2017, 1:30pm

John **motioned** to adjourn the meeting at 9:13pm. Kevin seconded the motion; motion carried 3-0.

Respectfully Submitted,

Melissa (Missy) Glenna

Franconia Township Clerk

Dennis Gustafson

Franconia Township Chair

APPROVED MINUTES