

MINUTES

State of Minnesota

County of Chisago

Town of Franconia

The Franconia Town Board met on March 15, 2016, at the Franconia Town Hall with the following present: Supervisors: Kevin Rochel, Dennis Gustafson, and John Bruno; Missy Glenna, Clerk, Karen Anderson, Treasurer, Lee Cartier, Maintenance, and Ryan Goodman, Township Engineer.

Dennis **motioned** to open the meeting at 7:00 p.m. The pledge of allegiance was said.

Dennis **motioned** to approve the agenda for the meeting. Kevin seconded the motion; motion carried 3-0.

John **motioned** to approve the February 9, 2016, minutes as presented. Kevin seconded the motion; motion carried 3-0.

Dennis **motioned** to approve the February 13, 2016, minutes as presented. Kevin seconded the motion; motion carried 3-0.

Kevin **motioned** to approve the February 23, 2016, minutes as presented. John seconded the motion; motion carried 3-0.

Maintenance Report:

Lee stated that the roads are in poor condition due to frost boils and a wet fall. He also stated that Rydeen Avenue had to be closed because of such poor conditions.

Board Reorganization:

- Kevin motioned that Dennis be Chair. John seconded the motion; motion carried 3-0.
- Kevin motioned that John be Vice Chair. Dennis seconded the motion; motion carried 3-0.
- Kevin motioned that Dennis and John attend the Shafer Fire Board Meetings at the Shafer Fire Hall in Shafer on the second Monday of March, June, September, and December with meetings starting at 7:00p.m. John seconded the motion; motion carried 3-0.
- Dennis motioned to continue Town Board Meetings held at the Franconia Town Hall on the 2nd Tuesdays of each month with meetings starting at 7:00pm and the Chisago County Association of Township Officers meetings held at the North Branch Senior Center on the last Wednesday of each month starting at 7p.m. John seconded the motion; motion carried 3-0.
- Dennis motioned to designate the official posting sites as the Chisago County Press, Redwing Avenue and Franconia Trail and the Franconia Town Hall. Kevin seconded the motion; motion carried 3-0.

- Dennis motioned the designated banks as Central Bank/MidWestOne Bank for the checking, savings, and certificate of deposits and Security State Bank of Marine, Lindstrom Branch for savings and certificate of deposits. Kevin seconded the motion; motion carried 3-0.
- Dennis motioned that the signatures for Central Bank/MidAmerica Bank and Security State Bank be as follows: Dennis Gustafson, Chair; Melissa (Missy) Glenna, Clerk; and Karen Anderson, Treasurer. Kevin seconded the motion; motion carried 3-0.
- Dennis motioned to have mileage paid at the current IRS rate. John seconded the motion; motion carried 3-0.
- Dennis motioned the following Town Board compensation:
Meetings will be compensated at the \$60 per meeting with any meeting exceeding 5 hours to be compensated at twice the amount. Town supervisor rate of \$150 per month; Treasurer rate of \$520 per month (4% increase included), Clerk rate \$728 per month (4% increase included), and the Deputy Clerk or Treasurer rate be \$10 per hour if so designated. Kevin seconded the motion; motion carried 3-0. John motioned that the Town Chair be compensated at \$225 per month. Kevin seconded the motion; motion carried 3-0. Dennis motioned the Clerk, Treasurer, and Lee be given a 4% increase in pay. Dennis motioned that Lee's health insurance reimbursement check each month be put toward his paycheck since Lee already has health insurance. Kevin seconded the motion; motion carried 3-0.

Treasurer's Report:

- The Treasurer provided a Cash Control Statement, a Current Investments Statement, a Receipts Register, a Disbursements Register, and a Statement of Orders Issued (Schedule 9).
- John **motioned** to accept the Treasurer's Report as presented. Kevin seconded the motion; motion carried 3-0.
- Dennis **motioned** to approve the payroll with checks #11964-11965, 11982-11984. Kevin seconded the motion; motion carried 3-0.
- Dennis motioned to move the Shafer/Franconia Fire Fund into a Central Bank savings account. John seconded the motion; motion carried 3-0.

Clerk's Report:

- Dennis **motioned** to approve the Clerk's claims with checks #00316, 11985-12006. John seconded the motion; motion carried 3-0.
- 3 building permits were received.
- The Clerk stated that the Local Board of Appeal and Equalization will be on April 28, 2016, at 1:30pm at the Town Hall. The Clerk will publish this in the Chisago County Press April 14 and April 21, 2016, papers and post this at the Township posting sites.

Old Business:

There was discussion regarding the Annual Meeting.

New Business:

Dennis **motioned** to accept the bid from Landwehr Construction, Inc. for the Franconia Bridge in the amount of \$269,052.60 as recommended by County Engineer, Joe Triplett. Kevin seconded the motion; motion carried 3-0.

There was discussion about the grader and possible replacement.

Dennis motioned to authorize Ryan to go ahead with the Quinlan project. Kevin seconded the motion; motion carried 3-0.

Dennis motioned to accept the Engineering Standards Policy. John seconded the motion; motion carried 3-0.

Committee Reports:

Dennis mentioned that at the Highway 8 Task Force meeting that ground up pavement from the Highway 8/Highway95 project may be placed on Lawrence Creek Road.

Upcoming Meetings:

- Franconia Township, regular meeting, April 12, 2016, 7pm
- CCATO Meeting April 27, 2016, North Branch Senior Center, 7pm
- Board of Appeal & Equalization Meeting, April 28, 2016, 1:30pm

Kevin **motioned** to adjourn the meeting at 9:28pm. John seconded the motion; motion carried 3-0.

Respectfully Submitted,

Melissa (Missy) Glenna
Franconia Township Clerk

Dennis Gustafson
Franconia Township Chair