

## MINUTES

State of Minnesota

County of Chisago

Town of Franconia

The Franconia Town Board met on December 9, 2014, at the Franconia Town Hall with the following present: Supervisors: Jim Birkholz, Kevin Rochel and Dennis Gustafson; Missy Glenna, Clerk; and Karen Anderson, Treasurer; Lee Cartier, Maintenance, and Ryan Goodman, Township Engineer.

Jim motioned to open the meeting at 7:07 p.m. The pledge of allegiance was waived.

Dennis motioned to approve the agenda for the meeting. Kevin seconded the motion; motion carried 3-0.

Dennis motioned to approve the November 12, 2014, minutes as presented. Kevin seconded the motion; motion carried 3-0.

### **Maintenance Report:**

Lee stated he has been plowing snow and cutting trees and brush.

### **Engineer's Report:**

Ryan stated that the 2015 summer will be the last year of the 3 year Seal Coat plan for 260<sup>th</sup>.

Sign replacement was discussed.

### **Treasurer's Report:**

- The Treasurer provided a Cash Control Statement, a Current Investments Statement, a Receipts Register, a Disbursements Register, and a Statement of Orders Issued (Schedule 9).
- Dennis motioned to accept the Treasurer's Report as presented. Kevin seconded the motion; motion carried 3-0.
- Jim motioned to approve the payroll with checks #11667, 11669-11685. Kevin seconded the motion; motion carried 3-0.

### **Clerk's Report:**

- 5 building permits.
- Dennis motioned to approve the Clerk's claims with checks #01214, 11670-11684, and 11686. Claim #11580 to Shafer Construction was voided. Kevin seconded the motion; motion carried 3-0.
- Jim motioned that the clerk receive a \$50 a month stipend for cell phone service. This is the same amount the maintenance supervisor receives. Kevin seconded the motion; motion carried 2-1 Jim-yes, Dennis-no, Kevin-yes.

### **Old Business:**

Jim presented a draft Tree Removal Policy. There was discussion about this.

**New Business:**

There was discussion about the budget.

Jim motioned to hold the Board of Audit meeting on February 14, 2015, at 9am at the Town Hall. Kevin seconded the motion; motion carried 3-0.

Jim motioned to change the February meeting to February 17, 2015. Kevin seconded the motion; motion carried 3-0.

Jim motioned to change the March meeting to March 17, 2015, because of the Annual Meeting March 10. Kevin seconded the motion; motion carried 3-0.

**Committee Report:**

Shafer/Franconia Fire Department is asking Franconia Township to contribute \$1000 to the retirement pension for the fire fighters. The pension helps to keep firemen. There are only two firemen available for daytime fires during the workweek.

Road turnbacks and county road snowplowing were discussed at the CCATO meeting. Grant writing for townships was also discussed.

**Upcoming Meetings:**

- Franconia Township regular meeting, January 13, 2015, 7pm
- CCATO meeting, January 28, 2015, 7pm, North Branch Senior Center
- Board of Audit February 14, 2015, 9am
- Franconia Township regular meeting, February 17, 2015, 7pm

Kevin motioned to adjourn the meeting at 9:37pm. Dennis seconded the motion; motion carried 3-0.

Respectfully Submitted,

Melissa (Missy) Glenna

Franconia Township Clerk

Jim Birkholz

Franconia Township Chair