

## MINUTES

State of Minnesota

County of Chisago

Town of Franconia

The Franconia Town Board met on November 12, 2014, at the Franconia Town Hall with the following present: Supervisors: Jim Birkholz, Kevin Rochel and Dennis Gustafson; Missy Glenna, Clerk; and Karen Anderson, Treasurer; Lee Cartier, Maintenance, and Ryan Goodman, Township Engineer.

Jim motioned to open the meeting at 7:02 p.m. The pledge of allegiance was waived.

Kevin motioned to approve the agenda for the meeting. Dennis seconded the motion; motion carried 3-0.

Kevin motioned to approve the October 14, 2014, minutes as presented. Dennis seconded the motion; motion carried 3-0.

### **Maintenance Report:**

He states that he has been plowing snow. He also states that there is a salt shortage for roads this year.

Dennis motioned to accept the 2014-2015 Franconia Township Snow Plow Removal Policy. Kevin seconded the motion; motion carried 3-0.

Dennis motioned to approve fixing the garage door panel and cables and purchasing a garage door opener for the shop in the amount of \$1,599.00. Kevin seconded the motion; motion carried 3-0.

### **Engineer's Report:**

Ryan states that he the work on Quarry Road stated today and will be finished tomorrow. He also states that he met with the contractor onsite regarding the gravel on South Olympic Trail.

Dennis motioned to pay R.E. Peterson \$29,417.70 which is \$4,647.21 less than the original amount of \$34,064.91 because compaction wasn't completed as per original contract part#3. Kevin seconded the motion; motion carried 3-0.

Signage was discussed.

### **Treasurer's Report:**

- The Treasurer provided a Cash Control Statement, a Current Investments Statement, a Receipts Register, a Disbursements Register, and a Statement of Orders Issued (Schedule 9).
- Dennis motioned to accept the Treasurer's Report as presented. Kevin seconded the motion; motion carried 3-0.
- Jim motioned to approve the payroll with checks #11614, 11664-11665. Kevin seconded the motion; motion carried 3-0.

### **Clerk's Report:**

- 10 building permits and 1 sewer permit were received.
- Dennis motioned to approve the Clerk's claims with checks #01114, 11615-11616, 11637-11643, 11645-11650, 11652-11663, and 11666. Claim 11651 to R.E. Peterson was voided. Kevin seconded the motion; motion carried 3-0.
- The Clerk and the Treasurer will be attending the MAT Annual Meeting and Conference in Duluth, Minnesota, November 20-22, 2014.

### **Old Business:**

Jim will draft a policy on Tree Removal.

### **Upcoming Meetings:**

- CCATO meeting, December 3, 2014, 7pm, North Branch Senior Center
- Shafer/Franconia Fire Joint Powers meeting, December 8, 2014, 7:30pm
- Franconia Township regular meeting, December 9, 2014, 7pm

Kevin motioned to adjourn the meeting at 9:32pm. Dennis seconded the motion; motion carried 3-0.

Respectfully Submitted,

Melissa (Missy) Glenna

Franconia Township Clerk

Jim Birkholz

Franconia Township Chair