

## MINUTES

State of Minnesota

County of Chisago

Town of Franconia

The Franconia Town Board met on February 18, 2014, at the Franconia Town Hall with the following present: Supervisors: Vern Greene, Dennis Gustafson, Jim Birkholz, Missy Glenna, Clerk, Karen Anderson, Treasurer, and Mike Warner, Township Engineer. Guests: Daniel Busby and Victoria Svetlik.

Vern motioned to open the meeting at 7:02 p.m. The pledge of allegiance was said.

Dennis motioned to approve the agenda for the meeting. Jim seconded the motion; motion carried 3-0.

Jim motioned to approve the February 3, 2014, minutes as amended. Dennis seconded the motion; motion carried 3-0.

### **Public Comment:**

Citizens inquired about the possibility of obtaining asphalt on 280<sup>th</sup> Street. The supervisors discussed the cost of this expenditure. No further action was taken.

### **Maintenance Report:**

Stan has been plowing snow according to our snow removal policy. Salt has been conserved to make sure there is enough for the rest of the winter. Stan utilized a trap rock mixture to alleviate icy roads.

### **Mike Warner, Township Engineer**

The engineers sent the DNR a memo outlining 3 options for the Franconia Bridge: a multiple box culvert, an over-sized box culvert, and a pre-cast arch bridge. They are awaiting the DNR's response to the memo.

There was discussion about 2014 Seal Coat and graveling projects.

### **Treasurer's Report:**

- The Treasurer provided a Cash Control Statement, a Current Investments Statement, a Receipts Register, a Disbursements Register, and a Statement of Orders Issued (Schedule 9).
- Jim motioned to accept the Treasurer's Report as presented. Dennis seconded the motion; motion carried 3-0.
- Vern motioned to approve the payroll with checks #11394 and #11395. Dennis seconded the motion; motion carried 3-0.
- Dennis motioned to roll the 260<sup>th</sup> Street Bond Fund into the Black Topping Fund and to roll the Library Fund into the General Fund. Jim seconded the motion; motion carried 3-0.

### **Clerk's Report:**

- The Clerk stated that the March 11, 2014, Election will be published in the County Press on the 20<sup>th</sup> and 27<sup>th</sup> of February, 2014, papers.

- Jim motioned to accept the May 1, 2014, 1:30pm date that the County proposed for the Local Board of Appeal and Equilization meeting. Vern seconded the motion; motion carried 3-0. The Clerk will publish and post this meeting.
- Dennis authorized the Clerk and Treasurer to be paid for two meetings for the preparation for the Board of Audit meeting. Vern seconded the motion; motion carried 3-0.
- Vern motioned to accept claims #11396-11402, 00214. Dennis seconded the motion; motion carried 3-0.

**Old Business:**

The annual meeting was reviewed. The Road Report and the March 11, 2014, Election were discussed.

Dennis motioned to make changes on the employee policy manual as decided by the board. Vern seconded the motion; motion carried 3-0.

**New Business:**

Jim drafted a maintenance position ad to publish in three local papers. The Clerk will ensure this process.

**Upcoming Meetings:**

- Franconia Township Board of Audit meeting, February 22, 2014, 9am, Franconia Town Hall
- CCATO meeting February 26, 2014, 7pm, North Branch Senior Center
- Franconia Township regular meeting, March 4, 2014, 7pm
- Joint Powers Meeting, March 10, 2014, 7:30pm, Shafer Fire Hall
- Franconia Township Annual Meeting, March 11, 2014, 8:15pm

Vern motioned to adjourn the meeting at 10:32pm. Dennis seconded the motion; motion carried 3-0.

Respectfully Submitted,

Melissa (Missy) Glenna  
Franconia Township Clerk

Vern Greene  
Franconia Township Chairman

APPROVED