

## MINUTES

State of Minnesota

County of Chisago

Town of Franconia

The Franconia Town Board met on February 5, 2013, at the Franconia Town Hall with the following present: Supervisors: Sue Thompson, Jim Birkholz, Missy Glenna, Clerk, and Stan Anderson, Maintenance. Guest: Rick Greene, Chisago County Commissioner. Absent: Vern Greene, Supervisor. Treasurer, Karen Anderson will attend this meeting at 7:30 p.m.

The meeting was called to order by Jim Birkholz at 7:00 p.m. The pledge of allegiance was said.

Sue motioned to approve the agenda. Jim seconded the agenda; motion carried 2-0.

Sue motioned to approve the minutes. Jim seconded the motion; motion carried 2-0.

### **Citizen/Public Comment:**

Commissioner Rick Greene provided a Chisago County Financial Report Card.

### **Maintenance Report:**

Stan stated that there are new springs in the plow truck. Stan also stated that he would like the Franconia Township Snowplowing Policy available at the Annual Meeting in March.

### **Clerk's Report:**

- 1 Building Permit PID # 04.327.00 received.
- The signed contract with the Baby Blanket was received.
- There was discussion about the election in March.
- The following election judges were appointed for the March 12, 2013, election: Mary Kowarsch, head judge, Luella Greene, Hartley Nelson, Monica Osterbauer, and Carol Hawkinson. Substitute election judges: Lisa Sontag, Elise Hiljus, and Melissa Glenna.
- Jim motioned to approve claims #01281, 10301, 01311, 11090-11096, 110337, and 11075. Sue seconded the motion, motion carried 2-0.

7:35p.m. Karen Anderson, Treasurer, entered the meeting.

### **Treasurer's Report:**

- The Treasurer provided a Cash Control Statement, a Current Investments Statement, a Receipts Register, a Disbursements Register, and a Statement of Orders Issued (Schedule 9).
- Sue motioned to pay PERA #25. Jim seconded the motion; motion carried 2-0.
- Jim motioned to pay payroll with checks #11088-11089. Sue seconded the motion; motion carried 2-0.

### **Treasurer's Report Continued:**

- Sue motioned to accept the Treasurer's Report as presented. Jim seconded the motion; motion carried 2-0.

### **Old Business:**

- There was discussion about the Osceola Ambulance Service.
- There was discussion about the Ziegler invoice and the needed corrections.
- There was discussion about the updated Chisago Lakes Library Contract.

### **New Business:**

- There was discussion about the distribution of Sue's responsibilities including email correspondence for website, library meetings, park committee, and inventory of signs.
- The Clerk will take over the website email correspondence.
- There was discussion about the annual meeting.
- There was discussion about the future of CTAS (City and Township Accounting System).

### **Committee Reports:**

Sue and Missy attended the CCATO meeting January 30, 2013. Laird Mork gave a presentation on the Chisago County Parks.

### **Upcoming Meetings:**

- Board of Audit February 16, 2013, at 9:00 a.m. at the Town Hall.
- Franconia Township regular meeting February 19, 2013 at 7:00 p.m.
- CCATO meeting at February 27, 2013, at 7:00p.m. at the North Branch Senior Center.

Jim motioned to adjourn the meeting at 10:50 p.m. Sue seconded the motion; motion carried 2-0.

Respectfully Submitted,

Melissa (Missy) Glenna

Franconia Township Clerk