

MINUTES

State of Minnesota

County of Chisago

Town of Franconia

The Franconia Town Board met on October 2, 2012, at the Franconia Town Hall with the following present: Supervisors: Sue Thompson, Jim Birkholz, Missy Glenna, Clerk, Barb Kienberger, Treasurer, Ryan Goodman, Township Engineer, Stan Anderson, Maintenance. Absent: Vern Greene Jr. Guest: Rick Greene.

The meeting was called to order by Jim Birkholz at 7:05 p.m. The pledge of allegiance was waived.

The agenda was set and a motion to approve the agenda was made by Sue Thompson and seconded by Jim Birkholz; motion carried 2-0.

Jim Birkholz motioned to accept the minutes of the September 18, 2012, meeting as presented. Sue Thompson seconded the motion; motion carried 2-0.

Correspondence/Public Comments:

An email was received on our website from Tim Stelter of the Osceola Area Ambulance Service. They would like to be on our agenda for our upcoming meeting on October 16, 2012.

Rick Greene stated that the county is working on a preliminary budget and trying to keep taxes down. He also stated that Mary Schmitz, the environmental director, is retiring.

Clerk's Report:

- 7 Building permits were received.
- A letter from Joe Triplett about Certified Road Mileage for our township was received.
- Stan was asked to make voting dividers to be used on the board table for the general election.
- Sue motioned to accept the Claim's List for Approval. Jim seconded the motion; motion carried 2-0.
- Sue motioned to appoint Shirley Gustafson, Lisa Sontag, Mike Glenna, and Sue Thompson as additional election judges for the general election. This is contingent upon them completing election judge training. Jim seconded the motion; motion carried 2-0.

Treasurer's Report:

- The third quarter 941 Employer's Quarterly Federal Tax Return was completed and mailed on 9/26.
- Minnesota State Quarterly Income Tax Withholding was completed.
- Notices of the pledged securities from Central Bank were emailed and are on file. The security equals \$356,636.25.

- The third quarter Minnesota Unemployment Insurance was completed on line. Copies of these three reports are on file in the treasurer's office.
- Current Investments next meeting (waiting for statement).
- Cash Control Statement next meeting (waiting for statement).
- Jim motioned to accept the Treasurer's Claim List for approval of \$2,532.56. Sue seconded the motion; motion carried 2-0.
- Sue motioned to accept payroll with checks #10962 through #10968. Jim seconded the motion; motion carried 2-0.
- A telephone for the town hall was purchased as were two printer cords; one for the town hall copier and one to replace the treasurer's that had been previously repaired with electrical tape. A claim was submitted for reimbursement.
- Jim motioned to accept the Statement of Receipts, Disbursements and Balances (Schedule 1) as of 9/30/12 in the amount \$729,540.08 as presented. Sue seconded the motion; motion carried 2-0.

Old Business:

Ryan provided quotes from R.E. Peterson and Dresel Construction for 1 mile of gravel on 285th St. Sue motioned to accept R.E. Peterson's quote of \$28,835.00. Jim seconded the motion; motion carried 2-0.

Ryan provided a detailed spreadsheet with seal coat project estimates for our paved roads in the township.

Employee Health Insurance was discussed.

Sue distributed a Franconia Township Policy Manual for the board to review and bring back comments or suggestions for the next meeting.

There was discussion about getting a credit card through Royal Credit Union for Stan to use instead of the debit card.

Fire contracts were discussed.

Jim motioned to adjourn the meeting at 9:38p.m. Sue seconded the motion; motion carried 2-0.

Respectfully Submitted,

Melissa (Missy) Glenna

Franconia Township Clerk