

MINUTES

State of Minnesota

County of Chisago

Town of Franconia

The Franconia Town Board met on August 7, 2012, at the Franconia Town Hall with the following present: Supervisors: Verner Greene Jr., Sue Thompson, Jim Birkholz, Missy Glenna, Clerk, Barb Kienberger, Treasurer., Stan Anderson, Maintenance, and Ryan Goodman, Township Engineer.

The meeting was called to order by Verner Greene Jr. at 7:04 p.m. The pledge of allegiance was waived.

The agenda was set and a motion to approve the agenda was made by Sue Thompson and seconded by Jim Birkholz; motion carried 3-0.

Jim Birkholz motioned to approve the minutes of the July 17, 2012, meeting as presented. Sue Thompson seconded the motion; motion carried 3-0.

Vern Greene Jr. motioned to approve the minutes of the July 17, 2012, closed meeting as presented. Jim Birkholz seconded the motion; motion carried 3-0.

Citizen/Public Comments:

Frank Gagliardi from the Franconia Village requested one stop sign be placed on the intersection (southeast corner) of Edward Boulevard and Wolfe Road.

After discussion, Vern Greene motioned to place one stop sign at the intersection (southeast corner) of Edward Boulevard and Wolfe Road. Jim Birkholz seconded the motion; motion passed 2-0. Sue Thompson opposed the motion.

Treasurer's Report:

- A Schedule 1 financial statement was provided.
- Vern motioned to accept the Treasurer's Claims List for Approval. Sue seconded the motion; motion passed unanimously.
- Vern motioned to approve the payroll with checks #10923 & #10924. Jim seconded the motion; motion passed unanimously.
- Vern motioned to approve the printed Cash Control Statement through July 31, 2012, as presented. Jim seconded the motion; motion passed unanimously.
- Jim motioned to replace the Central Bank debit card Stanley Anderson, Franconia's Maintenance Employee, has authorization to use, with a Visa credit card through Central Bank, pending acceptance of the application of the credit card. Vern seconded the

motion; motion passed 3-0. Stan filled out the required information on the application Barb provided.

- Sue motioned to rescind Resolution 201207-17. Jim seconded the motion; motion carried 3-0.
- Vern motioned to replace Resolution 201207-17 with Resolution 201208-07 transferring funds from 260th St. Bond Fund #208 to the Blacktopping Fund #201 in the amount of \$15,455.96. Roll call vote:

Vern Greene	yes
Jim Birkholz	yes
Sue Thompson	yes

Clerk's Report:

- 7 Building permits received.
- 1 Sewer System permit received.
- The upcoming elections were discussed.
- Barb and Missy went to our Safe Deposit Box at Central Bank on August 6, 2012.
- Vern motioned to accept the Clerk's Claims List for Approval with claim #10916-10922, 10925 and 82112. Check # 10915 is still pending approval. Sue seconded the motion; motion passed unanimously.

Old Business:

- Ryan Goodman, Township Engineer, received 4 replies to his Request for Quotation for a culvert extension project located on the hill on Franconia Trail before entering Franconia Village.
- Jim motioned to accept R.E. Peterson's bid of \$16,610. Sue seconded the motion; motion carried 3-0.
- Jim will contact land owners upstream from this culvert about soil conservation.
- The board requested Ryan identify a seal coating priority list and bring this information to the Board.
- There was discussion about the township lot.
- There was discussion about fences in the road right-of-way. Maintenance was directed to contact residents that are non-compliant.
- There was discussion about employee health care coverage, employee performance reviews, and health savings accounts.
- Jim will call the Minnesota State Retirement System.

New Business:

- There was discussion about dump trucks traveling on 280th St.

- Stan was directed to post a No Thru Trucks sign on 280th St. and Quinlan Ave., and 280th St. and Olympic Trail.
- There was discussion about the copier.
- Vern and Jim attended a Special Joint Powers meeting about the addition of the Shafer/Franconia Fire Hall. The estimated total cost is \$47,000, with Franconia Township funding \$18,000.
- Jim motioned to approve the addition of the Shafer/Franconia Fire Hall with \$18,000 to be paid by Franconia Township to come out of the Shafer/Franconia Fire Fund. Vern seconded the motion. Roll call vote:

Vern	yes
Jim	yes
Sue	no

Motion passed, 2-0.

- There was discussion about the Chisago Lakes Library. Sarah Biro is the new librarian.
- There was discussion about sign posts. Sue and Stan will work together on this.
- There was discussion about the Town Hall basement.
- There was discussion about record retention.
- Vern motioned to allow Stan to rent a brush mower for up to \$5,000 (approximately two week rental). Sue seconded the motion; 3-0.
- The tanker truck needs a carburetor, brakes, and an electrical tune-up. Stan will provide a cost estimate.
- The roller needs maintenance.
- Stan would like the Board to consider purchasing a quick hitch for a 3 point hitch. This will increase safety and efficiency.

Jim motioned to adjourn the meeting at 11:17 p.m. Sue seconded the motion; motion carried 3-0.

Respectfully Submitted,

Melissa (Missy) Glenna

Franconia Township Clerk