

## APPROVED MINUTES

State of Minnesota

County of Chisago

Town of Franconia

The Franconia Town Board met on May 15, 2012, at the Franconia Town Hall with the following present: Supervisors: Verner Greene Jr., Jim Birkholz, Sue Thompson, Missy Glenna, Clerk, Treasurer, Barb Kienberger, and guest, Phil Gravel from Stantec.

The meeting was called to order by Verner Greene Jr. at 7:07 p.m. The pledge of allegiance was waived.

The agenda was set and a motion to approve the agenda was made by Sue Thompson and seconded by Verner Greene Jr.; motion carried 2-0.

A motion to approve the May 1, 2012, minutes as presented was made by Sue Thompson and seconded by Verner Greene Jr.; motion carried 2-0.

### **Treasurer's Report:**

- The beginning balance for May 2012 is \$328,252.63.
- The current balance for May 2012 is \$590,920.26.

A motion was made by Vern Greene Jr. to accept the payroll #10660-10662, Sue Thompson seconded the motion; motion carried 2-0.

A motion to approve the Treasurer's claims list for approval #70676, 38639, 51612 was made by Vern Greene Jr. and seconded by Sue Thompson; motion carried 2-0.

A motion to approve the Clerk's claims list for approval #10653-10659, #52112. Sue Thompson seconded the motion; motion carried 2-0.

### **Clerk's Report:**

- 6 building permits submitted
- Pre-election meeting for clerks is June 15, 2012, at 10:00am
- Summer Short Course was discussed

### **Old Business:**

- Vern motioned to approve purchasing a cannon copier for \$907. Sue Thompson seconded the motion, motion carried 2-0.
- There was discussion regarding former clerk records.
- Recycle Day is June 9 and volunteers are needed.

**New Business:**

- There was discussion regarding Employee Recognition for Stan's 10 years of employment in July 2012.
- There was discussion about employee reviews.
- Quentin Avenue gravel was finished today.
- There was discussion about 2012 gravel needs for our township.
- There was discussion about the township lot for sale.
- Vern motioned to affirm the paid holidays as New Year's Day, Martin Luther King Jr. Day, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day, Day After Thanksgiving, Christmas Eve, and Christmas Day. Sue Thompson seconded the motion; motion carried 3-0.
- Phil Gravel informed the board that Ryan Goodman is leaving Stantec. Stantec is still available to help the township.

A motion to adjourn the meeting was made by Vern Greene Jr. at 9:26 p.m. and seconded by Sue Thompson; motion carried 3-0.

Respectfully Submitted,

Melissa (Missy) Glenna

Franconia Township Clerk