

## APPROVED MINUTES

State of Minnesota

County of Chisago

Town of Franconia

The Franconia Town Board met on December 6, 2011, at the Franconia Town Hall with the following present: Supervisors: Verner Greene Jr., Jim Birkholz, Sue Thompson, Missy Glenna, Clerk, Dave Johnson, Treasurer, Stan Anderson and guest, John Bruno.

The meeting was called to order by Verner Greene Jr. at 7:35 p.m. The pledge of allegiance was waived.

The minutes of the November 15, 2011, meeting were read by Missy Glenna and a motion to approve the minutes was made by Sue Thompson and seconded by Jim Birkholz; motion carried 3-0.

The agenda was set and a motion to approve the agenda was made by Sue Thompson and seconded by Jim Birkholz; motion carried 3-0.

### **Supervisor's Report:**

- Sue Thompson reported the Highway 8 roadwork that is scheduled for this summer is supposed to be finished in the fall of 2012 and that Highway 243 will be closed until July 28, 2011.
- Jim Birkholz stated that during the construction of the Highway 8 split pairs 2 lanes will be open.
- Sue Thompson presented a spreadsheet with Shafer and Franconia Fire Department's financial information. Shafer/Franconia Fire has a surplus.
- Sue Thompson handed out a Fire District Market Value form that she obtained from the Auditor's Office.
- Sue Thompson contacted Mayor Benhke about fire contracts for Center City and received a form.
- There was discussion about when to have John Jackson's retirement party.
- Sue Thompson handed out forms listing records to retain from Gene Dufault at the Minnesota Association of Townships and forms listing the responsibilities of the Clerk and Treasurer.

### **Treasurer's Report:**

- Preliminary November beginning balance \$177,422.69
- Preliminary November ending balance \$159,250.52
- Claims submitted were \$21,943.59

**Clerk's Report:**

- 5 building permits were submitted
- Missy discussed attending the Annual Conference
- Missy received election information from the Secretary of State

**Old Business:**

- Regarding the township lot for sale, Jim will contact Kellie Strobel at Chisago County Zoning.

**New Business:**

- There was discussion about our snow removal policy. Stan will check on the county's policy.
- There was discussion about elections and all the dates that need to be met.
- It was decided that Jim Birkholz and Sue Thompson will attend the meeting between Mayor Benhke and Center City Fire and Hazelden.

**Committee Reports:**

Sue Thompson will put on the website that if there are any questions regarding Parks or the website, citizens can either email our website or come to a township meeting. Monthly meetings will be suspended.

A motion to adjourn the meeting was made at 9:30 p.m. by Sue Thompson and seconded by Jim Birkholz; motion carried 3-0.

Respectfully Submitted,

Melissa (Missy) Glenna

Franconia Town Clerk