

APPROVED MINUTES

State of Minnesota

County of Chisago

Town of Franconia

The Franconia Town Board met on October 11, 2011, at the Franconia Town Hall with the following present: Supervisors: Verner Greene Jr., Sue Thompson, Jim Birkholz, Missy Glenna, Clerk, Susan Peterson, Deputy Clerk, Dave Johnson, Treasurer, Guests: Tim Stelter, Neil Heineke, John Bruno, Ryan Goodman from Bonestroo now Stantec.

The meeting was called to order by Verner Greene Jr. at 7:32 p.m. and the pledge of allegiance was said.

The minutes of the September 6, 2011, meeting were read by Missy Glenna and a motion to approve the minutes was made by Sue Thompson and seconded by Jim Birkholz. The motion was carried 3-0.

The agenda was set and a motion was made by Sue Thompson to approve the agenda and seconded by Jim Birkholz; motion carried 3-0.

Citizen Comments:

Tim Stelter represented the Osceola Ambulance service and asked for monetary support for this service. An annual report on the run detail was requested.

Treasurer's Report:

- The final report for September 2011 was submitted. The ending balance is \$204,724.21. Claims were submitted.
- There is an outstanding check to the Chisago County Fair.
- Black Top fund has a negative balance of \$75,000, which is offset by the road and bridge fund.
- Safe Deposit Box needs to have signatures approved for Missy, Vern and Dave. Jim motioned to approve signatures for Safe Deposit Box and Sue seconded. Motion carried 3-0.
- Missy needs to fill out the form for Public Employee Retirement Association by next week's meeting October 18, 2011.
Sue motioned to accept the Treasurer's Report. Jim seconded. Motion carried 3-0.

Clerk Report:

6 zoning permits were submitted.

Signed contracts were received from Family Pathways, The Refuge, and Meals on Wheels.

The township's truck title and insurance information was received.

In regards to Missy getting a laptop and printer, it was decided that Dave will go with Missy to OfficeMax to buy equipment. Vern made a motion for Dave and Missy to get office equipment and supplies up to \$1200. Sue seconded the motion. Motion carried 3-0.

Missy stated that she would like to attend the MAT Annual Conference in November. Vern made a motion to reimburse Missy for the cost of the attendance of this conference. Jim seconded the motion. Motion carried 3-0.

Old Business:

Neil Heinecke lives on 280th St. just east of Quinlan. He asked if the township can fix the road he lives on. Neil also is still interested in purchasing the township lot that connects to his property. Supervisor Sue Thompson found out this property is a buildable lot. Neil was given a value of property if it was an unbuildable at around \$14,000. Supervisor Vern stated to Neil that we need to do more research on the lot and get back to him.

Ryan from Bonestroo now Stantec gave a list of vendors that came back with quotes for the Bloom Lake Road project. Four of the seven vendors sent back quotes. He listed them from low to high. North Valley was low at \$8,000 and RE Peterson was highest in cost. Ryan stated that all of the contractors have done work for us in the past. Jim motioned to accept North Valley's bid and Sue seconded it. Motion was carried 3-0. Vern motioned to approve payment to Stantec for consulting services. Sue seconded the motion; motion carried 3-0.

Ryan also gave 4 different estimates for fixing Franconia Trail gravel road frost boil sections.

Jim gave a presentation on the chalk board on the three gravel roads that have been identified as high priority: Franconia Trail, Olympic Trail, and 285th.

New Business:

In regards to the summons that the township received on September 30, 2011, Sue is going to contact attorney, Kevin Hofstad, for a quote for legal advice. Missy is going to follow-up with MAT Attorneys to find out if they can give legal counsel on this summons. Missy is also going to call the recorder's office to see if Pryor Boulevard is a recorded road in our township.

There was discussion regarding the 2012 Tax Levy information. It was decided that the amounts were unchanged from last year as stated in the Annual Meeting minutes of March 8, 2011. The county had requested certification of the levy.

A motion to adjourn the meeting was made by Vern at 10:15 p.m. and seconded by Jim. Motion carried 3-0.

Respectfully submitted,

Melissa (Missy) Glenna

Franconia Town Clerk